



**Notary Memphis** **Timothy A. (Tim) Gatewood**  
 3125 South Mendenhall Rd # 353  
 Memphis, Tennessee 38115

*Traveling Notary Public  
 Certified Notary Signing Agent  
 Field Inspector*

901-550-3917 mobile  
 901-370-4617 fax  
 901-375-1091 home  
 notarymemphis@cs.com

NotaryMemphis.com *Field Services for Memphis & the Midsouth*

**Rate Card -- Title Companies**  
**Tim Gatewood**  
*Rates current as of September 11, 2008.*

	<b>County</b>	<b>1 Loan - Edocs or Faxed</b>	<b>1 Loan - Overnight Docs</b>	<b>2 Loans - Edocs or Faxed</b>	<b>2 Loans - Overnight Docs</b>
<b>Primary</b>	<b>Shelby</b> (Memphis, Cordova, Collierville, Germantown, Arlington, Millington)	\$150.00	\$125.00	\$200.00	\$150.00
<b>Secondary</b>	<b>Fayette</b>	\$175.00	\$150.00	\$225.00	\$175.00
	<b>Tipton</b>	\$175.00	\$150.00	\$225.00	\$175.00
<b>Others</b>	<b>Chester</b>	\$250.00	\$225.00	\$300.00	\$350.00
	<b>Crocket</b>	\$225.00	\$200.00	\$275.00	\$325.00
	<b>Dyer</b> (Dyersburg)	\$250.00	\$225.00	\$300.00	\$350.00
	<b>Gibson</b>	\$250.00	\$225.00	\$325.00	\$375.00
	<b>Hardeman</b> (Bolivar)	\$200.00	\$175.00	\$250.00	\$300.00
	<b>Haywood</b>	\$200.00	\$175.00	\$250.00	\$300.00
	<b>Henderson</b>	\$250.00	\$225.00	\$300.00	\$350.00
	<b>Lake</b>	\$250.00	\$225.00	\$300.00	\$350.00
	<b>Lauderdale</b>	\$200.00	\$175.00	\$250.00	\$300.00
	<b>Madison</b> (Jackson)	\$200.00	\$175.00	\$300.00	\$350.00
	<b>Obion</b>	\$300.00	\$275.00	\$325.00	\$375.00
<b>Weakley</b>	\$300.00	\$275.00	\$325.00	\$375.00	

Edocs or Fax fee does includes making a copy of all documents for the borrower.

Overnight Docs fee does **NOT** include making copies for the borrower -- please provide borrower copies if you overnight the package. If you overnight just one set of documents, an additional charge of \$40.00 will apply.

**Rates quoted above include Refinance Loans, Home Equity Lines of Credit, and one side of a Purchase Closing.**

<b>EXTRA SERVICES</b>	<b>Split Closing</b>	Same County - add \$50.00 to above fee
	<b>Split Closing</b>	Different County - call for fee quote.
	<b>Purchase Closing - BOTH sides</b>	Same County - add \$50.00 to above fee
	<b>Purchase Closing - BOTH sides</b>	Different County - call for fee quote.
	<b>Pick Up Docs</b>	from another Notary or from local firm - same fee as for edocs
	<b>Signed at local firm</b>	firm provides all docs - same fee as for overnight docs
	<b>Signed at local firm</b>	docs sent via email or overnight - edoc or overnight rates above apply
	<b>Three (3) Loans</b>	Call for fee quote

Fees, if any, for Last Minute and/or other extraordinary services will be negotiated at the time of the assignment.

**If circumstances warrant it, I am willing to negotiate on the fees listed above, especially for the Other counties and for very small packages.**

**Ask me about my Best Customer List -- which includes discounts and special pricing.**

<b>Ethics and Attention to Detail</b>	I provide top-quality signings for your clients and their customers with the highest standards of ethics and attention to detail. Please do NOT ask me to back-date or to notarize without proper identification as required by the State of Tennessee.
	As a Notary Public, my first duty is to be an <u>impartial</u> witness. Therefore, my fee can not be based on whether the signers complete the signing. My full fee is due upon arrival at the signing location and cannot be discounted or waived if they refuse to sign or if they rescind or if they lack proper Identification, as this would make me an interested participant in the transaction. <b>If I make a mistake, I will fix it at my expense (if humanly possible).</b>

<b>Special Circumstances</b>	<b>Absolutely NO half fees. No trip fees. Unless scope of work changes, fees as agreed are due.</b>
	If the assignment is canceled before edocs are printed and at least 2 hours before the appointment, I charge no fee.
	If the assignment is canceled after edocs are printed, my edoc fee (\$60.00 for one loan; \$85.00 for two loans; etc.) applies.
	If the assignment is canceled less than 2 hours before the appointment time, my full fee applies.
	If the signers/borrowers refuse to sign at the table or if they rescind, my full fee applies. (See above)
	If the signers/borrowers lack proper Identification and we are unable to find a credible witness, my full fee applies. <b>Again, If I make a mistake, I will fix it at my expense (if humanly possible).</b>

**Please provide ALL available contact phone numbers for the borrower.**

**Many problems can be avoided and fees saved if I am able to contact the borrowers ahead of the appointment.**

**All fees are due at funding, except by prior arrangement.**

**Any fees not paid in full within 30 days of signing will be charged a late fee of 1.5% per month until paid.**

**Please make your check payable to "Tim Gatewood."**

**Please see my website at <http://notarymemphis.com> for a list of areas where I provide services.**

**Any changes to my service area or this Rate Card will be published there first.**